

Title: Commercial Fuel Manager

Department: Supply

Location/Type: Miami, FL

Company Description:

AEG Fuels is a well-established, single-source provider of aviation fuel and related services. Our fast-growing firm values the client above all, and successfully operates in the commercial, business jet and military markets. As we rapidly grow, we are looking for passionate, self-starters to join the AEG Fuels team. If you are interested in professional advancement, a collaborative working environment, and generating results daily, then AEG Fuels may be the place for you.

AEG Core Values:

- Excellence & Teamwork
- Entrepreneurship & Innovation
- Respect & Trust
- Always Do What's Right

Job Description:

The Commercial Fuel Manager will play an important role in the RFP response process for Commercial and General Aviation clients and prospects. Positioned strategically within the organization, the Commercial Fuel Manager will work with many departments both internally and externally to ensure fiscal and operational goals are met with a calculated approach.

Duties & Responsibilities:

- Prepare responses to Jet Fuel Tenders from Commercial and General Aviation customers
- Coordinate with Sales and Supply Departments to ensure bids are prepared strategically, with a focus on reaching AEG's volume and profit goals
- Utilize feedback to help identify sales opportunities and develop weaknesses within the existing supply network
- Develop and improve bid response process to ensure accurate and timely responses to all customer RFP's
- Assist Sales team by providing data driven analysis for strategic negotiations

Required Skills and Experience:

- Excellent written and verbal communication skills
- Ability to professionally interact with internal and external associates at all organizational levels
- Advanced to expert Microsoft Excel experience in building spreadsheets, pivot tables, and formulaic functions
- Must be organized and willing to work in a fast-paced environment often with multiple concurrent projects
- Attention to detail and ability to complete tasks/projects with a concrete deadline
- Customer Service oriented with an eagerness to grow professional relationships
- Proficiency in Microsoft Office Suite and ability to learn and use proprietary systems

Preferred Qualifications:

- Bachelor's Degree in Business, Finance, or related field
- Experience in aviation related field a plus
- Basic understanding of Logistics and Supply Chain Management

Please contact hr@aegfuels.com with attached resume in Word or PDF format. If you wish to enclose a cover letter, please include it in the body of your email.