

POSITION: Pricing Associate

DEPARTMENT: Pricing

LOCATION: Miami, FL USA

Company Description:

Associated Energy Group, LLC (AEG Fuels) is a global aviation fuels and services supply chain management company. The company's core business is the marketing and financing of fuel supply and logistics solutions for the world's largest airlines, militaries, and corporate operators.

AEG Fuels serves its clients through a network of longstanding relationships with subcontracted parties around the world. Customers are afforded the benefits of negotiated fuel and throughput pricing based on AEG Fuel's aggregate volume within a network of over 2,700 airports as well as the company's specialized expertise in delivering products safely and on-time.

AEG Fuels is dedicated to providing comprehensive support and unparalleled 24/7 service around the world. 17 different nationalities are represented on AEG's team and with offices in Miami, Houston, Tahoe, London, Dubai, and Singapore the company combines a global presence with a local touch.

AEG Core Values:

- Excellence & Teamwork
- Entrepreneurship & Innovation
- Respect & Trust
- Always Do What's Right

Position Description:

As a Pricing Associate, you will support the management and maintenance of pricing data within AEG Fuel's proprietary database. You will be responsible for the daily, weekly, bi-weekly, bi-monthly, and monthly updates to our pricing system. This is an entry-level position that requires extreme attention to detail and organization.

Duties and Responsibilities:

- Base fuel updates
- Tax and fee updates
- Into-plane updates
- Exchange rate updates
- Supply updates
- Margin updates
- Requesting pricing from suppliers
- Maintain sensitive customer or company information confidential

Required Skills and Experience:

- High-school diploma
- Detail oriented
- Well organized
- Experience with Microsoft Office

Recommended Experience:

- Experience in the jet/fuel industry
- Experience with pricing and data entry
- Knowledge of currency exchange rates
- Knowledge of volumes and conversions